

# Skagit County District Court

## Telephonic Hearing Rules & Instructions

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Please contact the court or your attorney to find out whether your hearing will be held telephonically.

The court may be reached by phone at (360) 416-1250 or by e-mail at [districtcourt@co.skagit.wa.us](mailto:districtcourt@co.skagit.wa.us)

### Rules for Telephonic Hearings:

1. Call from a phone with a good connection.
2. Call from a quiet location to reduce background noise.
3. Call in to the hearing 5 minutes before your hearing is scheduled to start.
4. Mute your phone while you are waiting for your case to be called.
5. Do not announce yourself when you appear. Wait to be called on by the Judge during roll call or when your case is called to be heard.
6. Press\*6 to take your phone off mute when the Judge calls your case and while your case is being heard unless otherwise directed by the Judge.
7. If you are represented by an attorney, talk to your attorney before the hearing to decide who will be speaking.
8. Identify your name for the record when you speak. Example: "This is Ms./Mr. \_\_\_\_"
9. Speak loudly and clearly.
10. Follow directions given by the Judge about when it is your turn to speak.
11. If you have an objection to what the other side is saying, simply state, "objection". If you hear the person for the other side say "objection", you must stop speaking and wait for direction from the judge as to who should speak next.
12. Do not interrupt or talk over a person who has been called upon by the Judge.
13. When your phone is off mute, you must be in a quiet location away from young children or other background noise so we can hear you. Press \*6 to re-mute your phone if needed.

### Directions for Telephonic Hearings:

1. Dial 1-571-317-3112
2. Enter the access code 835 614 453#
3. Place your phone on mute once you have connected to the hearing.
4. Take your phone off mute when you are called on to participate.
5. To ensure a clear record is made, the parties and judge cannot speak at the same time.